

**West Donegal Township Supervisors
Reorganizational Meeting
January 2, 2018**

The reorganizational meeting of the Supervisors was held at 7:00 p.m. at the Township Municipal Building. Chairman Roger Snyder called the meeting to order with the following Supervisors in attendance: Philip Dunn, Doug Hottenstein, and Eric Kreider. Also in attendance were Zoning Officer, Wayne Miller, Roadmaster, Todd Garber, Township Manager, John O. Yoder, III, Officer Manager, Jennifer Rabuck, and Chief of the NRLCPD, Mark Mayberry. Solicitor Josele Cleary was absent.

- I. **Call Meeting to Order**
- II. **Pledge of Allegiance, Silent Prayer, Tape Announcement**
- III. **Roll Call of Supervisors – All present**
- IV. **Board of Supervisors Appointments**
 - A. Chairperson – Township Manager Yoder asked for nominations for Chairperson. Supervisor Hottenstein nominated Roger Snyder. Supervisor Kreider seconded the nomination. Nominations cease. All Supervisors present voted in favor of Roger Snyder to be Chairperson.
 - B. Vice-Chairperson – Supervisor Snyder took over and continued the meeting. He asked for nominations for Vice-Chairperson. Supervisor Dunn nominated Doug Hottenstein. Supervisor Kreider seconded the nomination. All Supervisors present vote in favor of Doug Hottenstein to be Vice-Chairperson.
 - C. Secretary – Supervisor Snyder asked for nominations for Secretary. Supervisor Kreider nominated Philip Dunn. Supervisor Hottenstein seconded the nomination. All Supervisors present vote in favor of Philip Dunn to be Secretary.
 - D. Treasurer – Supervisor Snyder asked for nominations for Treasurer. Supervisor Dunn nominated Eric Kreider. Supervisor Hottenstein seconded the nomination. All Supervisors present vote in favor of Eric Kreider to be Treasurer.
 - E. Assistant Secretary/Treasurer – Supervisor Snyder asked for nominations for Assistant Secretary/Treasurer. Supervisor Dunn nominated Township Manager John O. Yoder, III. Supervisor Hottenstein seconded the nomination. All Supervisors present vote in favor of John O. Yoder, III to be Assistant Secretary/Treasurer.
 - F. Appoint Person to fill open position – Moved by Supervisor Kreider, seconded by Supervisor Dunn to appoint John E. Martin as Supervisor to fill the open position created by the resignation of John O. Yoder, III. Motion carried.
- V. **Consent Items - Annual Appointments for Calendar Year 2018**

Motion by Supervisor Dunn, seconded by Supervisor Hottenstein to approve Items A through I. Motion carried.

 - A. Right To Know Officer – John O. Yoder, III
Alternate Right to Know Officer – Jennifer Rabuck
 - B. Tax Collector – Lancaster County Commissioners Office and the Lancaster Tax Collection Committee
 - C. Township Manager – John O. Yoder, III
 - D. Zoning/Code Enforcement Officer – Wayne Miller
 - E. Assistant Zoning Officer – John O. Yoder, III
 - F. Roadmaster – Todd P. Garber
 - G. Sewage Enforcement Officer (SEO) – Marvin Stoner
Alternate SEO – Dave Lockhard
 - H. Engineer – David Miller/Associates, Inc
 - I. Township Solicitor – Morgan, Hallgren, Crosswell & Kane

Moved by Supervisor Hottenstein, seconded by Supervisor Dunn to approve Item J - Resolution 01-2018. Motion Carried.

 - J. Auditing Firm – White, Rudy & Company LLP

Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve Items K and L. Motion carried.

K. Depository of Funds – Fulton Bank

L. Emergency Management Director – Warren Mueller

M. Voting Delegate for PSATS Convention – Approval was given for Phil Dunn to be the Voting Delegate for the PSATS Convention (April 22-25, 2018).

VI. Board Appointments Terms Beginning 2018

A. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to approve Charles Kolonauski to a 4 year term to the Zoning Hearing Board. The appointment of an alternate was tabled. Motion carried.

B. Moved by Supervisor Dunn, seconded by Supervisor Kreider to appoint James Miller to a 4 year term on the West Donegal Township Planning Commission. Motion carried.

Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to appoint Michael Hackman to the West Donegal Township Planning Commission filling the vacation position created by the resignation of Eric Kreider. Motion carried.

C. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to table the appointment of a representative to the GEARS board. Motion carried.

D. Northwest Regional Lancaster County Police Commission 1 year Terms – All Supervisors consented for Supervisor's Hottenstein and Kreider to fill the positions on the Police Commission.

E. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to appoint Supervisor Snyder to a 5 year term to the Elizabethtown Regional Sewer Authority. Motion carried, Supervisor Snyder abstained from voting.

F. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to appoint Donald Kreider to a 1 year term on the West Donegal Township Vacancy Board. Motion carried.

G. Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to appoint Todd Garber and Don Kleinpeter to 1 year terms respectively on the Elizabethtown/West Donegal Township/Mount Joy Township Zone Emergency Management Council. Motion carried.

H. Moved by Supervisor Dunn, seconded by Supervisor Kreider to appoint John O. Yoder, III to a 1 year term on the Elizabethtown Area Chamber of Commerce Board. Motion carried.

VII. Establish Treasurer and Assistant Treasurer Bonds (\$2 Million) for 2018

Moved by Supervisor Dunn, seconded by Supervisor Hottenstein to establish the Treasurer and Assistant Treasurer Bonds at \$2 Million Dollars each for the year 2018. Motion carried.

VIII. Supervisors Select Areas of Interest

Roads – Doug Hottenstein

Zoning – To be determined

Administration – Phil Dunn

Parks – Eric Kreider

IT – To be determined

IV. Adjourn Reorganizational Meeting

Moved by Supervisor Dunn, seconded by Supervisor Kreider to adjourn the Reorganizational Meeting at 7:18 pm. Motion carried.

Prepared by Jennifer Rabuck for

Philip Dunn, Secretary